

Frederick Douglas Performing Arts

Health and Safety Policy

Frederick Douglas performing arts considers health and safety to be of utmost importance. We comply with The Health and Safety at Work Act 1974 and the Workplace (Health, Safety and Welfare) Regulations 1992 at all times.

The Club has appropriate insurance cover,

We commit to:

- Maintaining a safe environment
- Taking reasonable care for the health and safety of themselves and others attending the Academy
- Reporting all accidents and incidents which have caused injury or damage or may do so in the future

Responsibilities of the owner

- All staff and volunteers receive information on health and safety matters
- The **Health and Safety** policy and procedures are reviewed regularly
- Staff and volunteers understand and follow health and safety procedures
- All accidents, incidents and dangerous occurrences are properly reported and recorded. This includes child protection agencies and the Health and Safety Executive under RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1995) where appropriate.
- All reported accidents, incidents and dangerous occurrences are reviewed, so that preventative measures can be taken.

Responsibilities of all staff

are responsible for ensuring that at each session:

- Grounds/Premises are clean, well lit, adequately ventilated and maintained at an appropriate temperature
- All the Academy's equipment is safely and securely stored
- A working telephone is available on the premises at all times
- Daily environment checks are carried out

Security

Children are not allowed to leave the premises during the session unless prior permission has been given by the parents. .

Dealing with body fluids

Spillages of blood, vomit, urine and faeces will be cleaned up immediately.

Staffing levels

Levels of supervision are always appropriate to the number, ages and abilities of the children present, and to the risks associated with the activities being undertaken

This policy was adopted by: Deborah Marks	Date:02,01. 2021
To be reviewed: 02,01/2022	Signed: